



Hatton School & Special Needs Centre

Roding Lane South, Woodford Green, Essex, IG8 8EU

Tel: 020 8551 4131, e-mail: admin@hattonspecialschool.co.uk, website: www.hattonspecialschool.co.uk

Headteacher: Mr Chris Smaling

'PROUD of the Hatton Way; LEARNING, GROWING, ACHIEVING TOGETHER'

PERSON SPECIFICATION - Learning Support Assistant

Essential Criteria	
Qualifications & Training	Application(A) Interview(I)
<ul style="list-style-type: none"> Good standard of written and spoken English The ability to complete Mathematics to a year 6 level 	I I
Experience	
<ul style="list-style-type: none"> Experience of working or volunteering with / parenting of children or young people with special educational needs 	A/I
Knowledge and Skills	
<ul style="list-style-type: none"> IT Skills to include Word, Outlook (emails and attachments), Powerpoint, Photographs and photocopiers Able to deal with children's basic health and hygiene needs including personal care Willingness to support children on a range of curriculum activities and therapies both in school and the local community Ability to follow verbal and written directions on activities relating to the children. Ability to work positively and supportively with children who exhibit complex and difficult behaviours. Ability to dynamically risk assess activities to keep children safe Ability to remain calm under pressure and respond constructively to unexpected situations Ability to be flexible and work as part of a busy team Ability to work under own initiative and support teachers to work to deadlines Ability to work in line with school policies and ethos Water confidence in swimming activities 	A/I A/I A/I I A/I I A/I A/I I I I
Personal Qualities	
<ul style="list-style-type: none"> Receptive to direction / constructive feedback Good interpersonal skills and ability to liaise with parents/carers and professionals Understand and demonstrate confidentiality Willing to attend training / develop skills 	I I A/I A/I
Other Criteria	
<ul style="list-style-type: none"> Excellent punctuality and reliability An understanding of and commitment to Equality and Diversity An understanding of and commitment to Health and Safety A commitment to the safeguarding and welfare of all children and the ability to work within the school's Safeguarding Policy and procedures The ability to form and maintain appropriate relationships and personal boundaries with children, families and colleagues Enhanced DBS check will be required for successful candidate 	A A/I I A/I I A

Desirable Criteria	
Qualifications & Training	Application(A) Interview(I)
<ul style="list-style-type: none"> First aid qualification 	A
Experience	
<ul style="list-style-type: none"> Experience in a school environment Experience of / training in : Team Teach PECS Principles of TEACCH Intensive Interaction Experience of recording clear, precise observations of children. 	A/I A/I A/I
Knowledge and Skills	
<ul style="list-style-type: none"> Willingness to drive the school minibus 	I



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